

# Billings Fun Con Vendor Application

June 14 <sup>th</sup> , 15 <sup>th</sup> and 16 <sup>th</sup> <a href="mailto:Info@dragon-egg-games.com">Info@dragon-egg-games.com</a> (406)702-1241 Metra Park, Billings, MT	<b>Business Name:</b>	<b>Address:</b>
--	-----------------------	-----------------

<b>Email:</b>	<b>Describe Your Product:</b>
<b>Phone Number:</b>	
<b>Website:</b>	
<b>PayPal Email:</b>	

If we post Vendor Information on Facebook or Billings Fun Con website, would you like to have your contact info posted?  Yes  No

If "yes", please indicate which information you would like to have published.

Business Name     
  Address     
  Email     
  Phone     
  Website

Item	Cost	QTY	TOTAL
Booth (10x10) *Each Booth comes with 2 Badges	Super Early (Payment by 12/31) - \$200 Early (Payment by 2/29) - \$250 Regular (Payment by 5/31) - \$300		
Draped 8ft Table	\$22 per Table		
Electricity	\$50 for Event		
Additional Badges	\$10 per Badge		
<b>TOTAL</b>			

Please make sure your application is completed and signed prior to sending to [info@dragon-egg-games.com](mailto:info@dragon-egg-games.com)

[Acknowledgement:](#)

I hereby acknowledge that I have read, understood, and agree to Billings Fun Con Terms and Conditions (See page 2) and application portions of this contract. And failure to abide by Billings Fun Con Terms and Conditions may result in the loss of my privileges without recourse or refund.

Signature Here	Date
----------------	------

# Billings Fun Con

## Terms and Conditions

All vendors agree to the following terms and conditions with reservation of any booth space at Billings Fun Con in Billings, MT. These terms and conditions are laid out to provide a good event for all who are involved.

### Show Hours:

Set-up will be allowed on Thursday from 3:00 pm to 8:00 pm (venue will be locked at 8:00 pm) and Friday from 6:00 am to 9:30 am. No set-up after these hours.

The Billings Fun Con doors are open to the public from 10:00 am to 7:00 pm on Friday and Saturday. Sunday hours are 10:00 am to 5:00 pm. All booths must be open during show hours. Space will be secured at 7:15 pm on Friday and Saturday and there will be no re-entry.

Teardown will open from 5:00 pm on Sunday until 10:00pm. There will also be teardown on Monday with appointments for large booths or displays. **THERE WILL BE NO BOOTH TORNDOWN BEFORE 5:00 PM ON SUNDAY!**

### Booth Reservations:

Booth space is only reserved with full payment. No booths are "held" without payment. In rare cases, Billings Fun Con reserves the right to deny any booth sales to any individuals and/or business.

### Table Space and Policies:

These are 10 x 10 draped booths. Each booth will be fully draped and come with two chairs. Draped tables are 8ft in length and will be provided for \$22 per table (see reservation form). Only space within the length and width of the booth shall be used to display merchandise unless granted expressed permission of Billings Fun Con.

### Exhibitor Badges:

Two badges are included with each 10 x 10 booth reservation. If additional Vendor badges beyond the standard allotment are needed, Vendors should purchase badges with booth reservations to save both of us time. If you decide you need another badge on the day of the show, you may still purchase up to two at the Advanced ticket price of \$10 each. \*Please limit two additional badges per Vendor unless special circumstances exist. Badges are intended for Vendors and their helpers. Billings Fun Con discourages the practice of purchasing additional badges to allow shoppers early bird entry. This creates security issues and distracts other Vendors from preparing for the retail public.

### Cleanliness:

The Metra and/or Billings Fun Con does not provide a cleaning crew. All Vendors are to leave their space "broom clean". All food, trash and recyclables must be removed from your area. Any Vendor leaving excessive trash will not be permitted to set up for future shows.

### **Subletting Booth:**

Subletting booths or any space is not allowed without expressed permission of Billings Fun Con and requires pre-approval. In the case of more than one Vendor sharing a booth, the person whose name appears on this contract assumes full responsibility and is the only party listed in advertising. However, in an example where there is a partnership “Bob and Joe’s Comics”, they will be listed as such. However, only one individual shall sign the agreement, make payment & assume full liability.

### **Vendors Code of Conduct:**

Vendors are expected to act in a respectful and professional manner to the general public, other Exhibitors, Billings Fun Con staff and Volunteers.

Any racism, harassment, or acts of aggression will not be tolerated. Billings Fun Con welcomes fans from all walks of life.

This show is about board games, comics, tabletop games, pop culture and general family fun interests.

Also, Billings Fun Con prides itself on being a “family friendly” show and everyone should behave accordingly.

### **Insurance (Hold Harmless Agreement):**

Vendors accept full liability for any injury or loss to themselves, their staff or their property while attending the show and release the Billings Fun Con & the Metra Park from any liability.

### **Cancellation Policies:**

If a Vendor Cancels, table refunds will not be issued until Billings Fun Con has resold your booth(s) to a new Vendor. Once payment has been received by the new vendor, a refund will be issued, minus a 10% administration fee.

If the show must be cancelled due to the fault of the Promoter, full table refunds will be issued, and Vendors shall release BCC from any additional liability.

If the show is cancelled due to an “Act of God” (including but not limited to weather related issues such as flood or loss of power etc.), Vendors release Billings Fun Con from any liability and no refunds shall be made.

If the show is cancelled due to Covid-19 mandates from the city, county or state government, booth fees shall be refunded, and Vendors shall release Billings Fun Con from any additional liability.

### **Bootleg or Adult Material:**

- Billings Fun Con does not condone bootleg or counterfeit materials of any kind. Possession or sale of these materials is at your own risk. If a vendor is caught selling bootleg and/or counterfeit items, they could be asked to leave the show and not be invited back.

- Vendors agree not to distribute any “Adult Only” material to minors. Any products containing adult content must be kept out of sight of attendees under the age of 18.

●In addition, no material shall be displayed that depicts characters in a derogatory light based on race, religion, gender, or sexual orientation.

### **Additional Policies:**

All Vendors agree to abide by all additional policies of the Metra Park, Billings Fun Con, city and county ordinances, state laws and fire codes. Any undocumented policies will be dealt with on a case-by-case basis.

Breaking any of these terms and conditions could result in being asked to leave the venue. If removed from the event no refund will be given.

Please keep a copy of these policies for your records.

Contact Billings Fun Con for any clarification at [fred@dragon-egg-games.com](mailto:fred@dragon-egg-games.com)