



# BILLINGS FUN CON

## 2025 Vendor Application

Please make sure when filling out the contract to write legibly to make sure that Billings Fun Con has all your correct information. This is crucial for invoicing and advertising purposes.

July 18, 19, & 20, 2025  
[Info@dragon-egg-games.com](mailto:Info@dragon-egg-games.com)  
(406)702-1241  
Metra Park, Billings, MT

Business Name:

Address:

Email:

Describe Your Product:

Phone Number:

Website:

Can Billings Fun Con post vendor information on Facebook or the Billings Fun Con website?

Yes  No

Would you consider your business in which of the following categories? This is for placement on the website.

Artist Row  Author  General Vendor  Tattoo Artist (must be preapproved)

Artist Row: Must be an artist that produces print art, such as posters, cards

**\*\*\*If you have questions, please reach out to Billings Fun Con Team\*\*\***

Item	Cost	QTY	TOTAL
Booth (10x10) WITH Draped Table *Each Booth comes with 2 Badges	Early (Payment by 1/3/25) - \$280 Semi-Early (Payment by 4/4/25) - \$310 Regular (Payment by 7/4/25) - \$350		
Booth (10x10) WITHOUT ANY Table *Each Booth comes with 2 Badges	Early (Payment by 1/3/25) - \$250 Semi-Early (Payment by 4/4/25) - \$280 Regular (Payment by 7/4/25) - \$320		
<b>**If payment is not received by discount due date your booth fee will go to the next level**</b>			
Corner Location	\$50 per Corner Space		
Extra Draped 8ft Table	\$30 per Table		
Electricity	\$50 for Event		
Additional Badges	\$10 per Badge		
Credit Card Fee	3% of Total		
<b>TOTAL</b>			
<p>To save on Credit Card Fee please mail contract and check to:  <b>Dragon Egg Games</b>  2499 Gabel Road, Suite #4  Billings, MT 59102</p>			
<p>Please make sure your application is completed and signed prior to sending to  <a href="mailto:info@dragon-egg-games.com">info@dragon-egg-games.com</a></p>			
<p><u>Acknowledgement:</u>  I hereby acknowledge that I have read, understood, and agree to Billings Fun Con Terms and Conditions (See Attached) and application portions of this contract. I understand that failure to abide by Billings Fun Con Terms and Conditions may result in the loss of my privileges without recourse or refund.</p>			
Signature Here		Date	

# Billings Fun Con

## Terms and Conditions

All vendors agree to the following terms and conditions with reservation of any booth space at Billings Fun Con in Billings, MT. These terms and conditions are laid out to provide a satisfactory event for all parties involved.

### Show Hours:

Set-up will be allowed on Thursday from 3:00 pm to 8:00 pm (venue will be locked at 8:00 pm) and Friday from 6:00 am to 8:30 am. No set-up will be permitted before or after these hours. Saturday and Sunday vendor can do restocks from 8:00 am to 9:30 am. There is a vendor meeting every morning at 9:00 am at the front entrance.

The Billings Fun Con doors are open to the public from 10:00 am to 7:00 pm on Friday and Saturday. Sunday hours are 10:00 am to 5:00 pm. All booths must be open during show hours. The space will be secured at 7:15 pm on Friday and Saturday and there will be no re-entry.

Teardown will open from 5:00 pm on Sunday until 10:00 pm. There will also be teardown on Monday with appointments for large booths or displays. **THERE WILL BE NO BOOTH TORN DOWN BEFORE 5:00 PM ON SUNDAY!**

### Booth Reservations:

Booth spaces are only reserved with full payment. No booths are “held” without payment. In rare cases, Billings Fun Con reserves the right to deny any booth sales to any individuals and/or business.

### Table Space and Policies:

The booths start at 10 x 10. Each booth will be fully draped and come with two chairs. Draped tables are 8ft in length and are available for \$30 per table (see reservation form). Only space within the length and width of the booth shall be used to display merchandise unless granted permission from Billings Fun Con.

### Exhibitor Badges:

Two badges are included with each 10 x 10 booth reservation. If additional vendor badges are desired, vendors should purchase badges with booth reservations to save time. If you decide you need another badge on the day of the show, you may still purchase up to two at the Advanced ticket price of \$10 each. \*Please limit two additional badges per vendor unless special circumstances exist. Badges are intended for vendors and their helpers. Billings Fun Con discourages the practice of purchasing additional badges to allow shoppers early bird entry. This creates security issues and distracts other Vendors from preparing for the retail public.

### Cleanliness:

The Metra and/or Billings Fun Con does not provide a cleaning crew. All Vendors are to leave their space “broom clean”. All food, trash, and recyclables must be removed from your area. Any vendor leaving excessive trash will not be permitted to set up for future shows.

### **Subletting Booth:**

Subletting booths or any space is not allowed without permission from Billings Fun Con and requires pre-approval. In the case that more than one vendor is sharing a booth, the person whose name appears on this contract assumes full responsibility and is the only party listed in advertising. Where there is a partnership, such as “Bob and Joe’s Comics” for example, they will be listed as such. However, only one individual shall sign the agreement, make payment, & assume full liability.

### **Photos at Billings Fun Con:**

Vendors understand that photos will be taken by Billing Fun Con for our social media and website. You must let us know if you would prefer not to be personally in the photo.

Vendors also understand that this is a public event and that visitors will be taking photos. That is the fun and excitement of a large GameCon. If a vendor feels someone is taking excessive photos of their booth/merchandise they can reach out to Billings Fun Con Management Team.

### **Vendors Code of Conduct:**

Vendors are expected to act in a respectful and professional manner to the public, other exhibitors, Billings Fun Con staff, and volunteers. Customer service plays a critical role for all vendors to our clientele. There will be zero tolerance for rude and/or mean interactions with visitors to the area. It is our collective responsibility to make sure all visitors have a pleasant experience and want to return the following year.

Any racism, harassment, or acts of aggression will not be tolerated. Billings Fun Con welcomes fans from all walks of life.

This show is about board games, comics, tabletop games, pop culture, and general family fun interests.

Also, Billings Fun Con prides itself on being a “family friendly” show and everyone should behave accordingly.

### **Insurance (Hold Harmless Agreement):**

Vendors accept full liability for any injury or loss to themselves, their staff, or their property while attending the show and release the Billings Fun Con & the Metra Park from any liability.

### **Cancellation Policies:**

If a vendor cancels, table refunds will not be issued until Billings Fun Con has resold your booth(s) to a new vendor. Once payment has been received by the new vendor, a refund will be issued, minus a 10% administration fee.

If the show must be cancelled due to the fault of the promoter full table refunds will be issued and vendors shall release Billings Fun Con from any additional liability.

If the show is cancelled due to an “Act of God” (including but not limited to weather related issues such as flood or loss of power etc.), vendors release Billings Fun Con from any liability and no refunds shall be made.

If the show is cancelled due to Covid-19 mandates from the city, county or state government, booth fees shall be refunded, and Vendors shall release Billings Fun Con from any additional liability.

### **Bootleg or Adult Material:**

Billings Fun Con does not condone bootleg or counterfeit materials of any kind. Possession or sale of these materials is at your own risk. If a vendor is caught selling bootlegs and/or counterfeit items, they could be asked to leave the show and not be invited back.

Vendors agree not to distribute any “Adult Only” material to minors. Any products containing adult content must be kept out of sight of attendees under the age of 18.

In addition, no material shall be displayed that depicts characters in a derogatory light based on race, religion, gender, or sexual orientation.

### **Additional Policies:**

All vendors agree to abide by all additional policies of the Metra Park, Billings Fun Con, city and county ordinances, state laws and fire codes. Any undocumented policies will be dealt with on a case-by-case basis.

Breaking any of these terms and conditions could result in being asked to leave the venue. If removed from the event no refund will be given.

Please keep a copy of these policies for your records.

Contact Billings Fun Con for any clarification at [fred@dragon-egg-games.com](mailto:fred@dragon-egg-games.com)